

**]The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
William Allen Middle School
October 17, 2023 - 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on June 30, 2023
- B. Notice filed with the Burlington County Times on June 30, 2023

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Mrs. Melissa Arcaro Burns
Mrs. Jill Fallows Macaluso
Dr. Brooke Mailhiot
Mrs. Danielle Miller
Mrs. Claudine Morano
Ms. Lauren Romano
Mr. Maurice Weeks

Mrs. Cheryl Makopoulos, Vice President
Mr. Mark Villanueva, President

Mr. John Comegno, Esq., Solicitor
Mr. Joseph Bollendorf, Interim Superintendent
Mr. James M. Heiser, Business Administrator/Board Secretary
Dr. Karen Benton, Assistant Superintendent of Curriculum, Instruction and Innovation
Dr. David Tate, Director of Special Education
Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity
Mr. Jeffrey Arey, Director of Educational Technology and Innovation

V. Executive Session

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Student Matters
- Confidential Personnel
- Confidential Legal Matters
- Superintendent Search Update

Moved by: _____ Second: _____ Vote: _____

VI. Return to Public

Moved by: _____ Second: _____ Vote: _____

VII. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #24-86:

September 19, 2023 Executive Session

September 19, 2023 Regular Meeting

Moved by: _____ Second: _____ Vote: _____

B. President's Remarks

C. Superintendent's Update

1. General Update
2. State of the District Presentation - Dr. Karen Benton
3. SSDS Biannual District HIB Report - Cheri Caravano

D. Student Board Representative Reports

1. Bhavika Verma & Jack Brittain - Senior Class Liaisons
2. Kyle Sumerson - Junior Class Liaison
3. Angelo Boujaoude & Max Bernstein - Sophomore Class Liaisons
4. Lily Trakis & Alyssa Manousos - Freshman Class Liaisons

E. Board Committee Reports - Questions and Comments

1. Ad Hoc Committee on Housing Development - Mark Villanueva
2. Communications - Jill Fallows Macaluso
3. Curriculum - Lauren Romano
4. Finance and Operations - Maurice Weeks
5. Policy - Claudine Morano

F. Off-Board Committee Updates

G. Public Comment on Agenda Items

The Board recognizes and values public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. This Public Comment Section is for comments related to specific items on the Board's agenda. There is an opportunity for public comment on non-agenda related items later in the meeting.

When called upon to speak, please provide your name and home address, and keep your comments to three minutes. Please direct your comments to the Board, not to individual members of the Board or Administration, but note that this is not a discussion or Q&A.

Under New Jersey law, the Board shall not discuss personnel matters in public. The Board President may refer questions or requests for action to staff for response at a later date.

Speakers are reminded that comments should be respectful and maintain a level of decorum appropriate for a meeting of a public body. Defamatory or abusive remarks are always out of order.

Thank you for your consideration of others, and for taking the time to make your public comment.

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment on Agenda Items

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

VIII. Reports to the Board

A. Business Administrator/Board Secretary

1. Financial Reports of the Board Secretary - August 31, 2023 - Exhibit #24-87

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

2. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of August 31, 2023 attached as Exhibit #24-88.

3. Approval of Bills

I recommend approval of the bills, in the amount of \$9,777,648.61 attached as Exhibit #24-89.

Approval of Items 1 - 3:

Moved by: _____ Second: _____ Vote: _____

IX. Recommendations of the Superintendent

A. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies be entered on first reading:

- Policy 1511 BOE Website Accessibility
- Policy 6112 Reimbursement of Federal and Other Grant Expenditures
- Policy 6115.01 Federal Awards-Funds Internal Controls
- Regulation 6115.01 Federal Awards-Funds Internal Controls
- Policy 6311 Contracts for Goods or Services Funded by Federal Grants

MOTION:

I recommend that the Board enter on first reading the Policies listed above as Exhibit #24-90.

2. Policy to Abolish

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policy be abolished:

- Policy 5460.02 Bridge Year Pilot Program

MOTION:

I recommend that the Board abolish the Policy listed above as Exhibit #24-91.

B. Educational Program

1. Home Instruction 2023-2024

Approval is requested for Home Instruction for students during the 2023-2024 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #24-92 for the 2023-2024 school year.

2. Special Education Out-of-District Placements 2023-2024

The following Moorestown student with special needs is recommended for placement in the appropriate out-of-district program and school as mandated in the Individualized Education Program (IEP).

MOTION:

I recommend that the Board approve the student with special needs at the placement listed on Exhibit #24-93 for the 2023-2024 school year at the location indicated at the approved tuition rates with transportation provided.

3. Homeless Placements 2023-2024

The following homeless placements are recommended.

MOTION:

I recommend that the Board approve the homeless students placement listed on Exhibit #24-94 for the 2023-2024 school year at the locations indicated and at the approved district tuition rates, where applicable.

Approval of Items 1 - 3:

Moved by: _____ Second: _____ Vote: _____

C. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #24-95.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #24-96.

3. Donations

MOTION:

I recommend the Board accept the following donations:

- \$16,476 from Moorestown Youth Football Association to be used by the MHS Football Program

4. Annual 2023-2024 Nursing Plan

MOTION:

I recommend that the Board approve the 2023-2024 Nursing Services Plan attached as Exhibit #24-97.

5. Cyber Security Audit Award

MOTION:

WHEREAS, In accordance with NJSA 19:44A-20.4 et seq., the Moorestown Township Board of Education requested proposals (RFPs) from cyber security auditing firms for the purpose of conducting a cyber security audit as requested by RFP 23-08.

WHEREAS, DFDR Consulting LLC (doing business as Cybir), under the supervision of Mr. Ken Pyle, CISSP, HCISPP, OSCP, ECSA, CEH, EnCE, is a provider of cyber security auditing services, and specifically the Services sought by the Board and is duly qualified and licensed to provide the same; and

WHEREAS, DFDR Consulting LLC, submitted a proposal to the Board in response to a formal Request for Proposal in connection with the Services; and

WHEREAS, based upon the foregoing, and DFDR Consulting LLC's professional qualifications and experience, the Board is satisfied that DFDR Consulting LLC is able to provide the Services required by the Board.

NOW THEREFORE, BE IT RESOLVED by the Board as follows:

1. A contract is awarded to DFDR Consulting LLC for the Services stated in RFP 23-08 for the period commencing on or around October 17, 2023 through the completion of the cyber security audit; which will be within a twelve month period thereafter;
2. The Business Administrator is authorized to execute a contract with DFDR Consulting LLC;
3. Notice of this award shall be published in the official newspapers of the Board as required by the PSCL; and
4. A copy of the contract with DFDR Consulting LLC for the Services shall be maintained at the Boards offices and available for public inspection.

6. Joint Transportation Agreement - Receiving

Approval of the following Joint Transportation Agreement will allow Moorestown to participate in transportation services coordinated with Bordentown to transport one (1) student with special needs.

MOTION:

I recommend the Board approve a Joint Transportation Agreement with Bordentown School District for 9/6/23 to 6/18/24 at a rate of \$77.19 per day.

7. Joint Transportation Agreement - Sending

Approval of the following Joint Transportation Agreement will allow Moorestown to participate in transportation services coordinated with Camden County Educational Services Commission to transport one (1) student with special needs.

MOTION:

I recommend the Board approve a Joint Transportation Agreement with Camden County Educational Services Commission for 7/10/23 to 8/11/23 at a rate of \$135.00 per day.

8. Quoted Transportation Contracts

Approval of the following Quoted Transportation Contracts will allow Moorestown to contract with the following vendors for transportation services.

MOTION:

I recommend the Board approve the following Quoted Transportation Contracts:

Vendor	Route #	Cost
T&L Transportation	OOD-1	\$6,528.00
T&L Transportation	OOD-2	\$6,944.00

9. Sale of Surplus Property

MOTION:

WHEREAS, the Moorestown Township Board of Education (“Board”) is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Moorestown Township Board of Education in Moorestown Township, NJ, County of Burlington, as follows:

- a. The sale of the surplus property shall be conducted through Municibid pursuant to State Contract 19DPP00272/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with Municibid is available online at municibid.com and also available from the Board.
- b. The sale will be conducted online and the address of the auction site is municibid.com.
- c. The sale is being conducted pursuant to Local Finance Notice 2008-21R
- d. A list of the surplus property to be sold as discussed in committee
- e. The surplus property as identified shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- f. The Board reserves the right to accept or reject any bid submitted.
- g. If the Board is unsuccessful in selling the surplus property the items will be disposed of.

10. Comprehensive Maintenance Plan

The District’s Comprehensive Maintenance Plan (M-2) and Annual Maintenance Budget Worksheet (M-1) require Board approval.

MOTION:

I recommend that the Board approve the 2023-2024 Comprehensive Maintenance Plan and Annual Maintenance Budget Worksheet attached as Exhibit #24-98.

11. Health Care Consultants, Inc., d/b/a Newborn Nurses for 2023 -2024

Health Care Consultants, Inc. nursing services are required for a student with special needs.

MOTION:

I recommend that the Board approve Health Care Consultants, Inc., to provide professional services for a special needs student as Exhibit #24-99 for the 2023-2024 school year.

12. Authorization to Accept Preliminary Eligible Cost Letter

MOTION:

The Board of Education of the Township of Moorestown in the County of Burlington, New Jersey hereby acknowledges receipt from the Department of Education of the Preliminary Eligible Cost “PEC” Letter, dated September 12, 2023, with respect to its George C. Baker Elementary School Project (State Project Number (02)-05-3360-060-23-R501; and determines to accept the Preliminary Eligible Costs determined by the Department of Education as Final Eligible Costs and not to appeal the determination of Preliminary Eligible Costs, and agrees to locally fund any excess costs of the Projects. The Business Administrator/Board Secretary or the Superintendent is authorized to notify the Department of Education of these determinations and elections.

State Share of Costs	Local Share of Costs	Total Costs
\$1,694,824.00	\$2,542,236.00	\$4,237,060.00

13. Approval of Sidebar Agreement to the MEA/Board of Education Agreement

MOTION:

I recommend that the Board approve the codicil to the MEA/Board of Education Agreement July 1, 2022 - June 30, 2025, as per the attached Exhibit #24-100.

Approval of Items 1 - 13:

Moved by: _____ Second: _____ Vote: _____

D. Employee Relations

1. **Creation of Position** - Exhibit #24-101
2. **Appointments** - Exhibit #24-102
3. **Substitutes** - Exhibit #24-103
4. **Change in Assignment, Hours & Location** - Exhibit #24-104
5. **Additional Pay** - Exhibit #24-105
6. **Leave of Absence** - Exhibit #24-106
7. **Resignation** - Exhibit #24-107
8. **Retirement** - Exhibit #24-108
9. **Movement on Salary Guide** - Exhibit #24-109
10. **Presenters** - Exhibit #24-110
11. **CCEIS/MCAP** - Exhibit #24-111
12. **Curriculum Writing Staff** - Exhibit #24-112
13. **Athletics & Co-Curricular Clubs** - Exhibit #24-113
14. **Transportation Staff Adjustments** - Exhibit #24-114

Approval of Items 1 - 14:

Moved by: _____ Second: _____ Roll Call Vote: _____

X. Suspensions

- A. **Suspensions** - Exhibit #24-115

XI. Informational Only

- A. **Enrollment Information** - October 2, 2023

School	2022-2023	2023-2024
High School	1270	1264
Middle School	620	612
Upper Elementary School	857	885
Elementary Schools	<u>1120</u>	<u>1140</u>
Total	3867	3901

XII. Old Business

XIII. New Business

XIV. Public Comment

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B. Public Comment

C. Close Public Comment

MOTION:

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Moved by: _____ Second: _____ Vote: _____

XV. Good of the Order

XVI. Adjournment

Moved by: _____ Second: _____ Vote: _____